

Safe Return to School Plan

Jane Justin School and CSC Upper School

Goal: To return students safely to school on August 10th (JJS) and August 17th (CSC Upper School) for full-time, in-person instruction.

In preparing to return students and staff safely to school, the strategies outlined in this plan are:

- Flexible in order to respond to new information. Any part of this plan may change at any time. Families will be notified of changes in a timely manner.
- Developed in close communication with state and local public health authorities.
- Guided by supporting the overall health and well-being of all children, their families, and their communities. All policies are provided in Spanish.
- Developed and monitored by a committee of Jane Justin School faculty and staff, the CSC Director, and Medical Director. Our policies are also reviewed by the Command Center and Risk Management at Cook Children's. All questions about our Safe Return to School Plan should be addressed to Dr. Tracie Mann, Headmaster of JJS and CSC Upper School via email: tracie.mann@cookchildrens.org, or phone: 682-303-9287.

It is important that our families and all members of our community understand that the strategies outlined in this plan are intended to mitigate, not eliminate, the risk of transmitting COVID-19.

This is our broad plan outlining strategies to prevent the transmission of COVID-19. Detailed information about *how* it will affect families day-to-day is included in the supplemental parent handbook.

We are committed to the following strategies recommended by the CDC, Texas Education Agency (TEA), and the American Academy of Pediatrics (AAP) as best practice for reducing the spread of COVID-19:

1. Social distancing.
 - a. We will do our best to keep students >3 feet apart when feasible (>6 feet is not sustainable and there is some evidence that >3 feet *with* masks will give the same protection).
 - b. We will stagger drop-off and pick-up times and continue the practice of dropping off and picking up outside the building.
 - c. We will limit parents and visitors entering the building. Occasionally, in-person meetings are warranted.
 - d. We will hold meetings virtually as much as possible.
 - e. Staff will avoid congregating in shared spaces.
 - f. We will allow play between children in our Elementary Classrooms. Per the AAP, reducing classmate interaction/play may not provide enough COVID-19 risk reduction to justify potential harms.
 - g. We will allow play on the playground between children in our Elementary Classrooms. We will emphasize class grouping and limiting the size of the groups at recess. We will also clean the playground daily. Per the AAP, outdoor transmission of virus is known to be much lower than indoor transmission.
2. Class grouping.
 - a. We will keep children in their class group at all times to minimize crossover among children and adults within the school.

3. Personal Protective Equipment (PPE).
 - a. All children will wear face coverings. If a child cannot wear one for the entire day, we will create a plan to teach the child to wear one while at school. Masks are removed when eating and drinking.
 - b. All staff wear surgical masks and Cook-approved eye protection (Staff will follow the current PPE guidelines from Cook Children's).
4. Hygiene.
 - a. Children and adults will wash hands frequently. We will teach students to wash hands vigorously for 20 seconds at least two times each day, and/or after restroom use, before and after eating, before and after recess, and after contact with high-touch surfaces.
 - b. We will encourage the use of hand sanitizer in addition to handwashing (but not as a substitute). We will teach students to rub hand sanitizer vigorously for 30 seconds each time.
5. Cleaning.
 - a. We will eliminate as many high-touch surfaces as we can, as this is superior to cleaning, but we will not be able to remove them all. Thus, we will:
 - i. Ensure students have dedicated basic school supplies and will be assigned to a specific computer and iPad each day.
 - ii. Wash high-touch surfaces at the end of each day and require students to wash their hands after engaging with a high-touch surface.
 - iii. The entire campus is cleaned by our Environmental Services team each night.
6. Screening.
 - a. We will screen all families the week before school starts and before returning from each prolonged break (Thanksgiving, Winter, Spring).
 - b. We will continue daily temperature screening. If a child has a temp of >100.4, they must go home and may not return for at least 3 days (fever free without the use of fever reducing medication). See section below for more details.
 - c. We will immediately isolate (in the school office) children who become ill during the day, and contact their parents to pick them up from school.
7. Response to illness*.
 - a. **If an individual fails a temperature screen.** If they have no other signs of illness, they may return to school after 3 days of being fever-free without the use of fever-reducing medication. Must have a doctor's note to return to school.
 - b. **If an individual is sent home with a fever and/or other symptoms of illness.** They may return to school after 3 days of being symptom-free without the use of medication. Must have a doctor's note to return to school.
 - c. **If an individual is exposed to someone with confirmed COVID-19.** Return to school after 14 days from last exposure as long as individual was symptom-free. If symptoms are or were present, see point b above.
 - d. **If an individual tests positive for COVID-19.** Return to school when *all* criteria below are met:
 - i. At least three days have passed since recovery (resolution of fever without use of fever-reducing medication)
 - ii. The individual has improvement in symptoms (e.g., cough, shortness of breath)
 - iii. At least ten days have passed since symptoms first appeared; and,
 - iv. Presents a doctor's note to return to school
 - e. **If multiple individuals test positive.** We will work with Occupational Health and Risk Management to determine best course of action (i.e., classroom closure, school closure, etc.). You will be communicated with directly if your child is considered an exposure risk.

* We will consult with medical professionals in the Occupational Health department at Cook Children's as needed to determine appropriate course of action in different scenarios. We will evaluate each instance on case-by-case basis. *It is likely that the conditions under which individuals may return to school or work will change over the course of the school year.*

8. Parent notification.
 - a. We will notify all parents following a confirmed COVID-19 case. Parents with children in the affected classroom will be separately notified. Further, you will be notified individually if Occupational Health determines your child is deemed an exposure risk.

9. Expectation for closure.
 - a. It may be reasonable to expect partial or full closure at some point or points throughout the school year.
 - b. During periods of closure, as long as faculty and staff are healthy, we will offer distance learning.
 - c. Brief periods of closure will **not** result in the refund or credit of tuition. In the case of a prolonged exposure (>2 weeks), we will discuss how to proceed financially with system leadership.
 - d. Individual families will not receive credit or reduced tuition during period(s) of illness. As always, if a family is experiencing financial distress, please reach out to Dr. Mann or Shirley Graham. We will do our best to work toward a solution.